**Herman J. Russell West End Academy**

**Date: February 26th, 2024**

**Time: 5:00 pm**

**Location:** <https://www.facebook.com/apshjrussell>

1. **Call to order**
2. **Roll Call; Establish Quorum**

Tonetta Green principal present

Lashandra Clark parent absent

Monique Lewis parent absent

Ebonique Bowdre parent absent

Marsha Leverette Instructional Staff present

Samantha Porter Instructional Staff present

Chelsea Cofer Instructional Staff present

Eric White Community Member present

Derrick Hearn Community Member present

Kia Willingham Swing Seat present

Quorum Present : Yes

1. **Action Items** 
   1. **Approval of Agenda**

There will not be a discussion : Willie Watkins

Marsha Leverette motioned to approve minutes with corrections.

Samantha Porter seconded the motion

Members Approving: All present

Members Opposing: None

Members Abstaining: None

Motion: Passes

* 1. **Approval of Previous Minutes**

**Samantha Porter motioned to approve.**

**Marsha Leverette seconded the motion**

Members Approving: All present

Members Opposing: None

Members Abstaining: None

Motion Passes

1. **Discussion Items** 
   1. **Budget Feedback Presentation**

We are in step 4 of the Budget Development Process.

Tonight is the Go Team Feedback Session – The principal will provide an overview of the school’s draft budget for the Go Team members and the general public.

Review of the rationale for school priorities previously created.

Descriptions of Strategic Plan Breakout Categories:

How are decisions being made with the budget we receive? We are an ATSI School and we are allocated additional funds.

Close Achievement gap with regular ed students and SWD – Purchase an additional SELT - Amount $129, 427. They will focus on additional coaching.

Purchase an additional SWD Paraprofessional to push into classrooms-

$50, 169. This is where the additional funding will be used.

We are requesting a media specialist para for next year $ 50, 169

Purchase Math teacher that was funded by CARES budget $105,724

Purchase REP teacher $105, 724

Purchase 2 Intervention teachers $211, 449

Purchase 1 non-instructional aide $50, 169

Purchase counselor that was funded by CARES budget $132, 339

Family Engagement is part of the budget $10, 980

Parent Liaison $51, 871

Budget by Functions and Allocations Explained

Fy25 Budget by Function Chart Explained - 64% goes to instruction

Discussion of Reserve and Holdback Funds Plan: $68,022 will be received if we

meet our required enrollment. We would like to add another SPED paraprofessional to push into classes. With the remaining funds we have opportunities to provide professional development. We did not receive any Hold back funds, thus $ 34,587 will be taken out of our budget.

Summary of Position Changes to Support the Strategic Plan:

Created: Reading REP teacher, 2 Math/ELA Intervention teachers (6th and 7th)

Media Specialist Paraprofessional, 2 Humanities teachers, Turnaround SELT, Turnaround SPED Paraprofessional and Non- instructional Para.

Removed: One Assistant Principal, Counselor, 2 Master Teacher Leaders, 2 ELA/SS Positions, VILS Coach

Why these changes? Financial constraints: We are a small school, declining enrollment and we are an ATSI school.

Questions For the Go Team to Consider and Discuss read by the principal: Are our school’s priorities reflected in this budget? How are district and cluster priorities reflected in our budget?

Leverette: Questions about budget for the counselor. She wanted clarification about the 2nd counselor position. Ms. Green explained that we lost funding due to our enrollment being down. We have the funding for one, but we did not have the funding for more than one.

Cofer: Will the positions that are being created be filled with current employees? Ms. Green stated the positions must be posted; however, current staff will have an opportunity to interview and possibly receive one of these positions.

Leverette: We are adding an REP teacher, but maintaining the math REP teacher? Ms. Green confirmed this as correct.

The final approval process will be on March 7th. During that meeting she will update the Go Team about what happened during the Staffing Conference. The Staffing Conference will be tomorrow, February 27, 2024.

1. **Information Items** 
   1. **Principal’s Report**

Security Enhancement ideas. Our district is possibly providing a grant that may be distributed before the next school year. She asked for ideas about security.

* 1. **Dedication and Naming of Media Center (Dr. Venzen)-** Will not be presented in tonight’s meeting.
  2. **Security Enhancement Ideas**

Ideas: Badges to enter the front office; Curtains/Screens that will lower automatically to cover the windows.

Ms. Leverette- additional screening area at the main entrance; blind spots that need to be addressed (Mr. White agreed). Hire additional security when we have special events.

Ms. White- Continue to educate our children about reporting protocols; bring awareness about our environment; Asked about neighborhood crossing guards

Ms. Cofer- Up to date metal detectors; guests need to come through one door, and they need to be searched; Asked if we do the research or will the state do this work as related to new security measures.

1. **Announcements**

**Declarations for Go Team Elections are open until February 28,2024. We will need both parent/guardian and non-supervisory instructional staff candidates. Please direct all interested parties to apsstrongschools.com to declare their candidacy. All questions should be directed to the Go Team Office.**

1. **Public Comment**
2. **Adjournment 6:06 PM**

**Motion to adjourn: Derrick Hearn**

**Motion seconded by Marsha Leverette**

**Members Approving: All members present.**

**Members Opposing: None**

**Members Abstaining: None**

**Motion Passes**